

Tuesday, April 25, 2017

Work Study Session

The meeting was held in the City Hall and called to order at 6:00 PM by Mayor Tom Schoaf.

I. **Call to Order**

Attendee Name	Title	Status
Ann Donahue	Council Member	Present
Tom Schoaf	Mayor	Present
Paul Faith	Vice Mayor	Present
Tim Blake	Council Member	Present
Jeff Raible	Council Member	Present
Peter Mahoney	Council Member	Present
John Romack	Council Member	Present

Staff present: Sonny Culbreth, Interim City Manager; Terri Roth, Interim City Clerk; Benjamin Ronquillo, Director of Finance; Woody Scoutten, City Engineer; Brian Goodman, Director of Public Works.

II. **Pledge of Allegiance**

Mayor Schoaf led the Pledge of Allegiance.

III. **Business**

A. **FY 2017 Budget, Projected Revenues and Expenses, and Capital Improvement Projects**

Mr. Ronquillo provided a revised meeting schedule and reviewed the revised Summary, stating the calculations didn't change, but it does show the \$1 million the Mayor asked to show at the last meeting.

Mr. Culbreth stated there were additional meetings scheduled for May 17th, so the approval of the Tentative Budgets will be heard during the regular meeting. He reviewed the remainder of the meeting schedule and it is as follows:

May 5th - Council will receive the Appropriations binder for review.

May 10th - Council will hear the applicants for appropriations during a special meeting beginning at 5:30 pm and the special meeting will follow at 6:30 pm.

May 17th - The special meeting may begin at 5:30 or 6:00 pm. Ms. Roth will confirm with Gen. Leonard as to the length of his presentation. The regular meeting will begin at 7:00 pm and

will include the award of appropriations on the agenda.

June 7th will begin at 7:00 pm for final budget adoption.

June 21st will begin 7:00pm for the regular meeting. This meeting will include approval for the Tax Levy.

Mr. Ronquillo discussed the CIP projects for the current fiscal year, stating that \$2.2 million of contingency funds has been spent for these projects, which included:

- Street Improvements
- Perimeter Wall
- Scout Park Improvements - Phase II
- Pathway Improvements

B. Fiscal Year 2018 Preliminary Budget, Projected Revenues and Expenses, and Capital Improvement Projects

Discussion for projects proposed for FY 2018 included:

- Street Improvements
- Perimeter Wall
- Scout Park Improvements - Phase III
- City Hall Improvements – Installation of security windows at two locations in the City Hall lobby per the recommendation of the Arizona Administration Office of the Courts.
- Recreation Center - Sewer Pipes Removal & Replacement and Restroom Renovation
- La Loma Renovations
- Capital Equipment – Public Works vehicle and mowers

Regarding Road Maintenance, Mr. Scoutten stated the 10 yr. plan does need to be reviewed during the next meeting to determine the next 10 yr. plan.

IV. Executive Session

A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.

This item was not held.

V. Adjournment

Council Member Romack **moved, seconded** by Council Member Mahoney to adjourn the work study session; **unanimous passage.**

The meeting adjourned at 7:37 pm.

APPROVED:

CITY OF LITCHFIELD PARK



Thomas L. Schoaf, Mayor
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CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the City Council of the City of Litchfield Park held on **Wednesday, April 19, 2017**.

I further certify that the meeting was duly called and held and that a quorum was present.



Terri Roth, Interim City Clerk