

Wednesday, June 7, 2017

Special Meeting

The meeting was held in the Litchfield Park Branch Library and called to order at 7:00 PM by Mayor Tom Schoaf.

**I. Call to Order**

Attendee Name	Title	Status
Ann Donahue	Council Member	Present
Tom Schoaf	Mayor	Present
Paul Faith	Vice Mayor	Present
Tim Blake	Council Member	Absent
Jeff Raible	Council Member	Present
Peter Mahoney	Council Member	Present
John Romack	Council Member	Present

**Staff present:** Sonny Culbreth, Interim City Manager; Terri Roth, Interim City Manager; Ben Ronquillo, Director of Finance; Mary Dickson, Chief Building Official; Trish Stuhan, City Attorney.

**II. Pledge of Allegiance**

Mayor Schoaf led the Pledge of Allegiance.

**III. Business**

**A. Minutes**

**MOVE TO APPROVE THE MAY 10, 2017 WORK STUDY AND SPECIAL MEETINGS AND THE MAY 24 REGULAR MEETING MINUTES.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Peter Mahoney, Council Member
<b>SECONDER:</b>	Jeff Raible, Council Member
<b>AYES:</b>	Donahue, Schoaf, Faith, Raible, Mahoney, Romack
<b>ABSENT:</b>	Tim Blake

**B. Building Safety Fee Schedule Amendment**

Ms. Dickson stated this request is to align the fees charged in the building department. She is requesting approval to post the Notice of Intent in accordance with the Statute. She stated there should be a minor increase in permit fees collected, but exact amounts are impossible to ascertain due to the many variables. Also included in the packet is a projection and comparison of revenues.

Council Member Mahoney asked if it would be beneficial not to charge fees on things like water heaters. In response, she stated the fee is minimal and only covers the inspection time.

**MOVE TO APPROVE THE POSTING OF A NOTICE OF INTENT TO INCREASE FEES FOR THE BUILDING SAFETY DEPARTMENT**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Raible, Council Member
<b>SECONDER:</b>	Ann Donahue, Council Member
<b>AYES:</b>	Donahue, Schoaf, Faith, Raible, Mahoney, Romack
<b>ABSENT:</b>	Tim Blake

**C. Public Hearing: Proposed City Budget for FY 2018**

Mayor Schoaf opened the Public Hearing at 7:07 PM.

Council Member Mahoney asked about comparisons for the Appropriations and a copy was provided. The calculations were based on Goodyear, Avondale, Buckeye, Surprise, Youngtown, and Tolleson's FY 2017. The percentages of these budgets indicated we are higher than these communities at 10%.

Council Member Mahoney **moved** to increase the amount by \$5,000 per year, **seconded** by Council Member Donahue. After further discussion, Council Member Romack **amended the motion** to \$2,500, **seconded** by Council Member Mahoney; **motion carried 5-1.**

With no further discussion or comments, Mayor Schoaf closed the public hearing at 7:13 PM.

<b>RESULT:</b>	<b>APPROVED [5 TO 1]</b>
<b>MOVER:</b>	John Romack, Council Member
<b>SECONDER:</b>	Ann Donahue, Council Member
<b>AYES:</b>	Donahue, Faith, Raible, Mahoney, Romack
<b>NAYS:</b>	Tom Schoaf
<b>ABSENT:</b>	Tim Blake

**D. Adoption of the Proposed City Budget for FY 2018**

**MOVED TO APPROVE THE BUDGET AT PRESENTED.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ann Donahue, Council Member
<b>SECONDER:</b>	John Romack, Council Member
<b>AYES:</b>	Donahue, Schoaf, Faith, Raible, Mahoney, Romack
<b>ABSENT:</b>	Tim Blake

**E. Public Hearing: Streetlight Improvement District (SLID) Assessments For Fiscal Year 2018 for SLIDs #1, #2, and #3**

Mayor Schoaf opened the public hearing at 7:14 PM. In response, Mr. Ronquillo stated he did not have a presentation, as the amounts remain the same as the previous meeting.

There being no comments from the public, Mayor Schoaf closed the public hearing at 7:15 PM.

**F. Street Light Improvement District (SLID) Assessments for Fiscal Year 2018 for SLIDs #1, #2, and #3 Tentative Budget**

**MOVED TO APPROVE THE BUDGET AT PRESENTED.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John Romack, Council Member
<b>SECONDER:</b>	Ann Donahue, Council Member
<b>AYES:</b>	Donahue, Schoaf, Faith, Raible, Mahoney, Romack
<b>ABSENT:</b>	Tim Blake

**IV. Executive Session**

- A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.

This item was not held.

**V. Adjournment**

Council Member Romack **moved, seconded** by Vice Mayor Faith, to adjourn the regular meeting; **unanimous passage**. The regular meeting adjourned at 8:58 PM.

**APPROVED:**

**CITY OF LITCHFIELD PARK**

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Thomas L. Schoaf, Mayor

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council held on **May 17, 2017**.

I further certify that the meeting was duly called and held and that a quorum was present.

\_\_\_\_\_  
Terri Roth, Interim City Clerk