

Wednesday, October 18, 2017

Regular Meeting

The meeting was held in the Litchfield Park Branch Library and called to order at 7:00 PM by Mayor Tom Schoaf.

### I. Call to Order

Attendee Name	Title	Status
Tim Blake	Council Member	Present
Ann Donahue	Council Member	Present
Paul Faith	Vice Mayor	Present
Peter Mahoney	Council Member	Present
Jeff Raible	Council Member	Present
John Romack	Council Member	Present
Tom Schoaf	Mayor	Present

**Staff present:** Sonny Culbreth, Interim City Manager; Terri Roth, City Clerk; Shelby Hennigan, Administrative Assistant; Chris Weaver, Office Manager; Pat McCoy, Youth and Sports Coordinator; Susan Goodwin, City Attorney; Woody Scoutten, City Engineer; Richard Cabrales, Maintenance Technician.

### II. Pledge of Allegiance & Invocation

Council Member Raible led the Pledge of Allegiance and provided no Invocation.

### III. Mayor and Council Members Report on Current Events

Council Member Raible enjoyed the articles in the *West Valley View* publication today regarding the Historical Society and the LESD Centennial Celebration.

Council Member Blake commented that the donation bricks for the Centennial Celebration was a great fundraiser and raised a lot of money for the event. He also reported that St. Peter's Episcopal Church is completing a monolith of a labyrinth meditation project and hopes people will enjoy it.

Council Member Donahue introduced Tammy Garret as the new Principal from Western Sky and Sabine Hooper as the new principal at Litchfield Elementary. Council Member Donahue gave a brief background of each and just wanted the City Council to know who is taking care of our children. Mayor Schoaf thanked them both for their time and appreciates all they do for our children.

Council Member Romack reported a long-time parishioner donated the labyrinth to St. Peter's Episcopal Church and is excited to see the project completed.

Mayor Schoaf enjoyed the New Employee Orientation that was held today at City Hall. Mr. Culbreth added that the Staff did very well on their presentations.

#### **IV. City Managers Report on Current Events**

Mr. Culbreth stated the pre-construction meeting scheduled for the pathway project on Litchfield Road from Bird Lane to Camelback Road will be held at the EPS Group office on October 24<sup>th</sup> at 9:00 AM. Immediately following the pre-construction meeting, there will be a workshop for all those involved with the project. This has been proved effective with past projects for all involved to work together to completion.

#### **V. Response to Call to the Community**

There were no comments from the September 20, 2017 meeting.

#### **VI. Call to the Community**

David Schwake, representing both the Kiwanis of Litchfield and Friends of the Rec, presented Pat McCoy with four checks to benefit the Recreation Center.

A total of \$5,290.00 was presented from both groups. Mr. McCoy expressed his appreciation for the donation and thanked both groups for all the support they provide.

#### **VII. Presentations**

##### **A. Employee of the Quarter**

Mayor Schoaf presented Mr. Richard Cabrales with a certificate and a gift card and congratulated him on this accomplishment.

##### **B. Yard of the Quarter - Third Quarter**

Ms. Schorr was not present to receive the award, but Staff will ensure delivery to her.

##### **C. Arizona Cities and Towns Week**

Mayor Schoaf read the proclamation and declared October 15 - 21, 2017, as Arizona Cities and Towns Week.

Mayor Schoaf impressed the importance of this group and the impact it has on our City and its residents.

##### **D. National School Lunch Week Proclamation**

Mayor Schoaf read the proclamation declaring October 16 - 20, 2017, as National School Lunch Week, and presented it to David Schwake, Food Services Director of Litchfield Elementary School District.

## E. Service Line Warranty Program

Ms. Ashley Shiwarski, representing Utility Service Partners, which is endorsed by the National League of Cities (NLC), presented an NLC Service Line Warranty program designed to educate homeowners about their service line responsibilities, which offers affordable protection from unanticipated service line repair costs not covered by the City or their Homeowners Insurance.

They work with local contractors to keep the dollars in our community, and they undergo a rigorous vetting process to ensure quality service.

The maximum amount per repair is \$8,500.00, and there is no limit as to how many claims a homeowner can make.

They offer three programs:

- External sewer/septic line warranty (\$7.75 per month; \$88.00 annually)
- External water service line warranty (\$5.75 per month; \$64.00 annually)
- In-home plumbing warranty (\$9.99 per month; \$114.99 annually)

Marketing is done by direct mail with only three campaigns per year. The material used for marketing will be approved by the City prior to distribution, and the City can choose the date of mailing. The material will include our City logo and the Mayor's signature only on the introductory portion.

They have partnered with over 450 communities in the U.S., with 25 of them in Arizona.

Council Member Romack asked if our private water company would be an issue; the response was no.

Council Member Raible asked what the City's requirements would be if an agreement was made. A marketing agreement would need to be in place. A clause is in place to decline the agreement after signing to allow withdrawal with 90 days' notice.

Vice Mayor Faith informed the Council that this was part of the League of Cities conference. One of the benefits to joining this program are the number of grants, to which the City and our non-profits would have access.

Mayor Schoaf stated, that in the past, we have supported this program, but declined because we could not justify the benefit vs. cost. This year, they have lowered the price, so it could be advantageous as this time.

Council Member Mahoney stated his insurance covers in-home plumbing, but questioned the coverage. In response, Ms. Shiwarski stated they inform the residents to double check their insurance policies to ensure they are not receiving double coverage.

Council Member Blake asked if this would apply to multi-family dwellings, and, the response was yes, as long as there is a single service line. There is no limit on pre-existing issues.

With no further questions, Mayor Schoaf thanked her for the presentation. Ms. Shiwarski thanked the Council for the opportunity to speak.

## **VIII. Reports**

### **A. Public Safety Services Monthly Reports**

#### **1. Goodyear Fire (GYFD)**

Chief Paul Luizzi reviewed his report, with nothing more to add. Mayor Schoaf thanked him for his service to our community.

#### **2. Maricopa County Sheriff's Office (MCSO)**

Captain Palmer reviewed his report.

Mayor Schoaf asked him about the decline of traffic stops that he indicates in his report. Mayor Schoaf asked if this trend was due to the Federal Government placing regulations on police. He believes it is directly attributed to the restrictions being placed on the police and the sensitivity of the stop, ensuring they are not part of racial profiling.

Captain Palmer responded that the entire office is challenged with these restrictions, but they are adding more deputies and training.

Council Member Blake commented on concerns of false alarms that occur repeatedly at the same address and asked if there was a stiffer fine that could be implemented to reduce the number of false alarms. In response, Captain Palmer stated some municipalities have taken this approach.

Vice Mayor Faith asked if there is a way to determine if traffic stops have been reduced, not just traffic violations. The response was yes. Mayor Schoaf stated he would like to see both listed in the next monthly report.

Council Member Mahoney reported seeing three cars run through the stop sign at the corner of Wigwam and Old Litchfield Road in front of Park Café. Perhaps a sign can be placed warning drivers of the business district.

Council Member Mahoney asked if there was a way to use residents' videos and upload it to Channel 11 to be used as an extra tool for our community to assist with policing. The response was it could be possible, if the Deputies are aware of the video, but the problem with home video is the lack of quality.

Mayor Schoaf thanked him for his report.

**B. Staff Monthly Reports**

**1. Finance Department**

Mr. Ronquillo reviewed September's report and nothing extraordinary is happening, but is anticipating some projects being done in the future.

**2. Code Enforcement**

**3. Community & Recreation Services**

**4. Crane Plume**

Council Member Mahoney questioned the photo in the report and asked that the testing of the wells be included in future reports. On page 94, it appears there is another plume, but has been reassured there is not. Council Member Raible explained why this looks this way.

Council Member Raible stated there will be a meeting November 2, 2017, at 6PM, and attendees will receive an update on several items.

**5. City Engineer**

Vice Mayor Faith asked for clarification on one of the items in his report. Mr. Scoutten clarified what 'No Change' meant in his report. A second bid opening occurred and it was awarded to Visus, Inc. At the pre-construction meeting, a schedule will be available to provide to the Mayor and Council.

**6. Building Safety**

**7. Public Works**

**8. Planning Services**

**9. Magistrate Court**

**C. Commission/Board Reports**

**1. Design Review Board**

**IX. Consent Agenda**

**MOVE TO APPROVE ALL ITEMS ON CONSENT AGENDA.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Paul Faith, Vice Mayor
<b>SECONDER:</b>	Tim Blake, Council Member
<b>AYES:</b>	Blake, Donahue, Faith, Mahoney, Raible, Romack, Schoaf

**A. Approval of Minutes**

**B. Spirituous Liquor Use Permit for City Park**

**C. Street Closure - Library Arts Festival**

**D. Special Event Street Closure - Christmas in the Park**

**X. Business**

**A. Purchases from Council Members**

Ms. Goodwin stated if Resolution 17-424, Purchasing Policy from Council Members, is passed, this policy would be renewed on an annual basis per fiscal year. In response, Ms. Goodwin stated her interpretation of the Statute is that this policy applies to the individual, not the business.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John Romack, Council Member
<b>SECONDER:</b>	Tim Blake, Council Member
<b>AYES:</b>	Blake, Donahue, Faith, Mahoney, Raible, Romack, Schoaf

**B. La Loma Homestead / Litchfield Park Historical Society Working Group**

Mayor Schoaf provided a brief history of this item stating that in discussion with the Historical Society, it became unclear as to who receives what regarding the \$1,000,000.00 donation by the Blackfords. He would like to assign two Council Members to participate with the Historical Society to get this project moving along.

The Historical Society wants to use a portion of the hilltop for their location. Fund raising will be their responsibility, and must not impact the City's budget.

Vice Mayor Faith provided a brief update on the meeting that was held regarding this issue. They are all in agreement to allow the Historical Society to take the reins on this project and fundraising. At the time of the meeting, they were expecting a letter from the Blackfords, offering a \$50,000.00 grant, in addition to the \$1,000,000.00, to provide a comprehensive plan and present it to Council.

He stated a monthly report regarding the status will be provided to the Council.

**MOVE TO APPOINT COUNCIL MEMBER DONAHUE AND VICE MAYOR FAITH TO PARTICIPATE WITH THE HISTORICAL SOCIETY IN THIS PROCESS; MOTION CARRIED 6-1.**

<b>RESULT:</b>	<b>APPROVED [6 TO 1]</b>
<b>MOVER:</b>	Peter Mahoney, Council Member
<b>SECONDER:</b>	Tim Blake, Council Member
<b>AYES:</b>	Blake, Donahue, Faith, Mahoney, Romack, Schoaf
<b>NAYS:</b>	Jeff Raible

**XI. Executive Session**

**A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.**

No Executive Session was held.

**XII. Adjournment**

Council Member Raible **moved, seconded** by Council Member Blake to adjourn; **unanimous passage**.

The regular meeting was adjourned at 8:50 PM.

APPROVED:

**CITY OF LITCHFIELD PARK**

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Thomas L. Schoaf, Mayor  
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**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the City Council of the City of Litchfield Park held on **Wednesday, October 18, 2017**.

I further certify that the meeting was duly called and held and that a quorum was present.

\_\_\_\_\_  
Terri Roth, CMC, City Clerk