



(623) 935-5033
litchfield-park.org

City Council
Regular Meeting
Agenda

Litchfield Park Branch Library
Community Room
101 W. Wigwam Blvd.
Litchfield Park, AZ 85340
REVISED 1/17/2017 3:54 PM

Wednesday, January 18, 2017

7:00 PM

I. Call to Order

II. Pledge of Allegiance & Invocation

COUNCIL MEMBER MAHONEY

The invocation may be offered by a person or Council Member of any religion, faith, belief or non-belief. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information.

Any invocation that may be offered before the start of the regular Council business shall be the voluntary offering for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

III. Transition of Elected Officials

1. Farewells by Elected Officials

INFORMATION/ACTION

Presenter: **Thomas L. Schoaf, Mayor**

Members of Council may wish to express farewells.

2. Oath of Office for Newly Elected Officials

INFORMATION/ACTION

Presenter: **Thomas L. Schoaf, Mayor**

The Oath of Office will be administered to the newly elected and re-elected officials: Ann Donahue, Peter Mahoney, and John Romack.

3. Election of Vice Mayor

INFORMATION/ACTION

Presenter: **Thomas L. Schoaf, Mayor**

Council will elect a Vice Mayor from their membership. (City Code Section 2-2-2)

4. Appointment of Council Representatives

INFORMATION/ACTION

Presenter: **Thomas L. Schoaf, Mayor**

Discussion and possible approval of appointing Council Members as representatives of the City for Southwest Valley Chamber of Commerce and WESTMARC meetings and functions.

IV. Mayor and Council Members Report on Current Events

V. Response to Call to the Community

There were no requests to speak at the December 21, 2016 regular meeting.

VI. Call to the Community

This is the time for citizens who would like to address the City Council on any non-agenda item. Action taken as a result of public comment will be limited to asking Staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.

VII. Presentations**A. Employee of the Quarter - October 1- December 31, 2016****INFORMATION**

Presenter: Thomas L. Schoaf, Mayor

Presentation by Mayor Schoaf, on behalf of the Employee Appreciation Committee, to Tricia Kramer as the City of Litchfield Park, Employee of the Quarter.

Additional Nominees for the quarter were:

- Victoria Albertson
- Lupe Cavazos
- Carla Reece
- Terri Roth
- Gabriel Samaniego

B. Yard of the Quarter**INFORMATION**

Presenter: Thomas L. Schoaf, Mayor

Presentation by Mayor Schoaf, on behalf of the Beautification Committee, to Jay and Dolores Angus of 1345 N. Villa Nueva for the Yard of the Quarter, October 1 - December 31, 2016.

C. National School Choice Week Proclamation – January 22-28, 2017**INFORMATION**

Presenter: Thomas L. Schoaf, Mayor

Presentation by Mayor Schoaf, recognizing January 22 – 28, 2017 as National School Choice Week.

VIII. Reports**A. Public Safety Services Monthly Reports****1. Goodyear Fire (GYFD) Monthly Report****INFORMATION**

Deputy Chief Tim Wayne will present the report, including the following items:

- EMS Calls/False Calls
- Other/Unknown/False Alarm
- Good Intent Calls
- Construction Inspections

- Hazardous Conditions
- Construction Permits
- Other Incident Types
- Plan Review

2. **MCSO Monthly Report**

INFORMATION

Captain Brandimarte will present the report, including the following items:

- Trespassing
- Shoplifting
- Burglary
- Welfare Check
- Criminal Damage
- Disorderly Conduct

B. Staff Monthly Reports

1. Finance Department

INFORMATION

Mr. Ronquillo will provide an update on the City's budget and monthly expenditures for December 2016.

2. Code Enforcement Monthly Report

INFORMATION

This report includes the following items:

- Code Enforcement - Activity Report
- Code Enforcement - Public Safety

3. Community and Recreation Services Monthly Report

INFORMATION

This report includes the following items:

- Youth Sports
- Tennis
- Pickleball
- Arts in the Park
- Christmas in the Park
- Founding of Litchfield Park Centennial Celebration
- Trout Derby
- Native American Fine Arts Festival

4. Crane Plume

INFORMATION

This report includes the following items:

- Litchfield Park Well & Tierra Verde Lake Sampling
- Plume containment
- Recent monitor well results
- Conduit Well Update
- Status of continuing groundwater investigations
- Other news
- Source Area investigation & remediation

5. Economic Development Monthly Report

INFORMATION

This report includes the following items:

- Shop the Park
- Photo Contest
- Legislation
- Meetings & Training

6. City Engineer's Monthly Report

INFORMATION

This report includes the following items:

- Litchfield Rd Sidewalk Bird Ln to Camelback
- Times Square Restaurant
- Perimeter Wall Phase IV-A
- Liberty Utilities Reclaimed Waterline
- Downtown Traffic Circle
- 2016 Pavement Maintenance Projects
- City Wide Drainage Study of Problem Areas
- Downtown Circulation Concepts
- Litchfield Rd. Sidewalk
- Pedestrian Underpass Drainage Study
- Sunset Terrace - Mattamy Homes
- Parking Signage review on Neolin Avenue and W. Hidden Terrace Lane
- Panda Express
- Ace Hardware
- Litchfield Marketplace
- Perimeter Wall Phase IV-B
- Development Code Update
- Old Litchfield Road MUP
- Tierra Verde Lake Wall
- HSIP Sign Inventory and Upgrade
- Cachet Homes
- Scout Park Improvements
- Rancho La Loma Homestead
- Past and Pending Projects

7. Field Operations Department Monthly Reports

INFORMATION

This report includes the following items:

- Permit(s) issued
- Residential Inspections
- Lots not yet permitted
- Total permits issued in the Village
- Tree and turf maintenance
- Weed control/manual irrigation
- La Loma Homestead

8. Planning Services Monthly Report

INFORMATION

This report includes the following items:

- SEC Dysart & Camelback
- Litchfield Marketplace
- MAG Planners & Economic Development Meeting
- Design Review/Variance/Sign Permit Applications
- Sun Health/La Loma Campus
- Code Enforcement

9. Magistrate Court Monthly Report

INFORMATION

This report includes the following items:

- Cases filed
- Violations filed
- Disposition per violation
- Juvenile activity
- Education and Training
- Other Court activity

C. Commission/Board Reports

1. Design Review Board Monthly Report

INFORMATION

This report includes the following items:

- 295 Cercado Lane
- 14668 Hidden Terrace Loop
- Site, Architectural, Landscaping and Lighting Plans proposed for Dignity Health Stand-Alone Emergency Facility to be located at the SEC of Dysart and Camelback Roads
- 1153 N. Oro Vista

IX. Consent Agenda

At any regular or special meeting of City Council, the agenda may include a listing of matters for the Council to act on as a "consent agenda". The Council may vote upon all matters contained within the consent agenda by a unanimous single vote of all those present at the meeting entitled to vote. Any matter may be removed from the consent agenda and considered as a singular item upon the request of any member of the Council.

A. Approval of Minutes

INFORMATION/ACTION

Presenter: Terri Roth, Deputy City Clerk

Discussion and possible approval of the November 30 Work Study Session, December 7 Special Meeting and the December 21 Regular Meeting minutes.

B. Special Event Street Closure - Wigwam Festival of the Arts

INFORMATION/ACTION

Presenter: Sonny Culbreth, Assistant City Manager/Community & Recreation Services Director

Discussion and possible approval of the request for the street closure and use of City land to facilitate the 7th Annual Wigwam Festival of the Arts.

C. Special Event Partial Street Closure – Arizona Marathon

INFORMATION/ACTION

Presenter: Sonny Culbreth, Assistant City Manager/Community & Recreation Services Director

Discussion and possible approval of the request for partial street closures and use of City streets to facilitate the Arizona Marathon.

D. Liquor License Application, Fry's Marketplace

INFORMATION/ACTION

Presenter: Carla Reece, City Clerk

Discussion and possible recommendation to the Arizona Department of Liquor License and Control (ADLLC) for an additional Series #7 license for the Fry's Marketplace, located at 13380 W. Camelback Road.

X. Business**A. Appointment of Interim City Manager****INFORMATION/ACTION**Presenter: Thomas L. Schoaf, Mayor

Discussion and possible approval of appointing Mr. Sonny Culbreth as Interim City Manager, effective January 9, 2017.

B. 2017 City Council Regular Meeting Schedule**INFORMATION/ACTION**Presenter: Carla Reece, City Clerk

Per Litchfield Park City Code Section 2-4-1, at its first meeting of the year, Council will set the dates and time for their regular meetings for the calendar year. Currently meetings are the 3rd Wednesday of each month at 7 PM.

C. Recreation Center Pool Deck Repair & Seal**INFORMATION/ACTION**Presenter: Sonny Culbreth, Acting City Manager

Discussion and possible action to approve the sole source purchase and installation contract with FlexGround Koolflex rubberized decking system on 7,458 sq. ft. of pool deck and FlexGround Colorseal on 4,864 sq. ft. of existing Koolflex deck for a total cost not to exceed \$55,000.

D. General Penalty Clause – Technical Correction**INFORMATION/ACTION**Presenter: Susan Goodwin, City Attorney

Discussion and possible approval to introduce an ordinance amending the City Code, Chapter 1 General by amending Article 1-8 Penalty related to the penalty for civil traffic violations.

E. Introduction to the International Code Amendments**INFORMATION/ACTION**Presenter: Susan Goodwin, City Attorney

Discussion and possible approval of an Ordinance amending the City amendments to the 2012 International Codes, effective May 1, 2016, as previously adopted by Ordinance 16-210 related to installation of fire sprinkler systems.

XI. Executive Session

A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.

B. An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the City Attorney in order to consider its position and instruct the City Attorney regarding the City's position regarding a contract with Sonny Culbreth for Interim City Manager that is the subject of negotiations.

- C. An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of employment and salary of Sonny Culbreth as Interim City Manager.
- D. An Executive Session may be called pursuant to A.R.S. § 38-431.03(A)(7) for discussion or consultation with designated representatives of the City in order to consider its position and instruct its representatives regarding negotiations for the lease of real property located at the La Loma Homestead.

XII. Adjournment

 Thomas L. Schoaf, Mayor

Affidavit of Posting

I, Terri Roth, Deputy City Clerk, do hereby certify that I caused to be posted a true and correct copy of this agenda for the City Council meeting of **Wednesday, January 18, 2017**, in the following place in the City of Litchfield Park:

- 1. City Hall outside bulletin board

 Terri Roth, Deputy City Clerk

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.

City Council Meeting Schedule		
DATE	LOCATION	TIME
	<i>State of the City Meeting</i>	
1-21-17	The Church at Litchfield Park, Souers Hall 300 N. Old Litchfield Road	9:00 AM
	<i>Regular Meeting</i>	
2-15-17	F.B. Litchfield Memorial Library 101 W. Wigwam Blvd	7:00 PM
For public meeting agendas and minutes please visit: http://litchfieldparkaz.igm2.com/Citizens/Default.aspx		