



(623) 935-5033
litchfield-park.org

City Council Regular Meeting Agenda

Litchfield Park Branch Library
Community Room
101 W. Wigwam Blvd.
Litchfield Park, AZ 85340

REVISED 2/14/17 @ 2:44 PM

Wednesday, February 15, 2017

7:00 PM

I. Call to Order

II. Pledge of Allegiance & Invocation

COUNCIL MEMBER DONAHUE

The invocation may be offered by a person or Council Member of any religion, faith, belief or non-belief. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information.

Any invocation that may be offered before the start of the regular Council business shall be the voluntary offering for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

III. Mayor and Council Members Report on Current Events

IV. Interim City Manager's Report on Current Events

INFORMATION

This report includes the following items:

- Tierra Verde Lake Enhancement Project
- Wigwam Festival of the Arts
- Installation of Water Lines along Camelback Road
- City Center Project
- Annual Report
- Town Center Flagpole

V. Response to Call to the Community

Mayor Schoaf will respond to Sandi Simon and her request to use colored lights on the lake during the holidays.

Mayor Schoaf will respond to Don Worthington regarding the traffic issues residents are experiencing while exiting the Litchfield Greens subdivision onto Litchfield Road; if a signal light could be installed and his concern about the construction noise north of Camelback Road.

VI. Call to the Community

This is the time for citizens who would like to address the City Council on any non-agenda item. Action taken as a result of public comment will be limited to asking Staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.

VII. Presentations**INFORMATION****A. National School Breakfast Week March 6 - 10, 2017**

Presenter: **Thomas L. Schoaf, Mayor**

Presentation by Mayor Schoaf, recognizing March 6 – 10, 2017 as National School Breakfast Week.

VIII. Reports**A. Public Safety Services Monthly Reports****1. Goodyear Fire (GYFD) Monthly Report****INFORMATION**

Deputy Chief Tim Wayne will present the report, including the following items:

- EMS Calls/False Calls
- Other/Unknown/False Alarm
- Hazardous Conditions
- Other Incident Types
- Good Intent Calls
- Construction Inspections
- Construction Permits
- Plan Review

2. Maricopa County Sheriff's Office (MCSO)**INFORMATION**

This report includes the following items:

- Assault
- Shoplifting
- Drug Violation
- Burglary
- Criminal Damage
- Deceased Person

B. Staff Monthly Reports**1. Finance Department****INFORMATION**

Mr. Ronquillo will provide an update on the City's budget and monthly expenditures for January 2017.

2. Code Enforcement Monthly Report**INFORMATION**

This report includes the following items:

- Code Enforcement - Activity Report
- Code Enforcement - Public Safety

3. Community Services & Recreation Monthly Report**INFORMATION**

This report includes the following items:

- Founding of Litchfield Park
- Litchfield Park Spring Art & Wine Festival
- Native American Arts Festival
- Centennial Celebration
- Kiwanis Litchfield Park Run
- Kiwanis Litchfield Park Winter Trout Fishing Derby
- Youth Sports
- Tennis
- Arts in the Park
- Pickleball
- Summer Camp
- Wigwam Festival

4. Crane Plume**INFORMATION**

This report includes the following items:

- Litchfield Park Well & Tierra Verde Lake Sampling
- Recent monitor well results
- Status of continuing groundwater investigations
- Source Area investigation & remediation
- Plume containment
- Conduit Well Update
- Other news

5. Economic Development/Legislative Monthly Report**INFORMATION**

This report includes the following items:

- Shop the Park
- Meetings & Training
- City Center
- Photo Contest
- Legislation
-

6. City Engineer's Monthly Report**INFORMATION**

This report includes the following items:

- Litchfield Rd Sidewalk Bird Ln to Camelback
- Times Square Restaurant
- Perimeter Wall Phase IV-A
- Liberty Utilities Reclaimed Waterline
- Downtown Traffic Circle
- 2016 Pavement Maintenance Projects
- City Wide Drainage Study of Problem Areas
- Litchfield Rd. Sidewalk
- Pedestrian Underpass Drainage Study
- Sunset Terrace - Mattamy Homes
- Parking Signage review on Neolin Avenue and W. Hidden Terrace Lane
- Panda Express
- Ace Hardware
- Litchfield Marketplace
- Perimeter Wall Phase IV-B
- Development Code Update
- Old Litchfield Road MUP
- Tierra Verde Lake Wall
- Cachet Homes
- Scout Park Improvements
- Rancho La Loma Homestead
- Past and Pending Projects

7. Building Safety Monthly Report

INFORMATION

This report includes the following items:

- Permits Issued
- Available Lots not yet Permitted
- Total Number of Permits Issued

8. Public Works Monthly Report

INFORMATION

This report includes the following items:

- Tree and turf maintenance
- Weed control/manual irrigation
- La Loma Homestead
- Additional Projects

9. Planning Services

INFORMATION

This report includes the following items:

- Sun Health/La Loma Campus
- Litchfield Marketplace Special Event
- Design Review/Variance/Sign Permit Applications
- Monument Point Business Park
- MAG Reports
- Code Enforcement

10. Magistrate Court Monthly Report

INFORMATION

This report covered the following:

- Cases filed
- Violations filed
- Disposition per violation
- Cases appealed
- Juvenile activity
- Education and Training
- Other Court activity
- Total revenue

C. Commission/Board Reports

1. Design Review Board Monthly Report

INFORMATION

This report includes the following items:

- 14139 W. Greentree Dr.

2. Recreation and Public Grounds Quarterly Report

INFORMATION

This report includes the following items:

- Litchfield Park's 100th Anniversary
- Scout Park
- Special Events
- Beautification Committee
- Tree Board Committee

IX. Consent Agenda

At any regular or special meeting of City Council, the agenda may include a listing of matters for the Council to act on as a "consent agenda." The Council may vote upon all matters contained within the consent agenda by a unanimous single vote of all those present at the meeting entitled to vote. Any matter may be removed from the consent agenda and considered as a singular item upon the request of any member of the Council.

A. Minutes**INFORMATION/ACTION**

Presenter: Terri Roth, Deputy City Clerk

Discussion and possible approval of the minutes of the January 18, 2017 regular meeting, January 21, 2017 and February 2, 2017 special meetings.

B. Litchfield Park Art and Wine Festival**INFORMATION/ACTION**

Presenter: Sonny Culbreth, Interim City Manager

Discussion and possible approval of the street closures for March 3 - 5, 2017 to accommodate the Litchfield Park Fine Art and Wine Festival and to allow the Recreation Department to apply for a Class 15 Special Event Liquor License.

C. Flavors of the West Special Event**INFORMATION/ACTION**

Presenter: Sonny Culbreth, Interim City Manager

Discussion and possible approval of the use of City property, street closures and to recommend the approval of a Special Event Liquor License for Flavors of the West to be held on Saturday, April 8, 2017.

D. Special Event Street Closure for Neighborhood Block Party**INFORMATION/ACTION**

Presenter: Sonny Culbreth, Interim City Manager

Discussion and possible approval of a street closure from 400 Sagebrush to 500 Sagebrush Street for purposes of a neighborhood block party.

E. 33rd Annual Litchfield Park, Friends of the Rec 10K, 5K, & 1 Mile Run **INFORMATION/ACTION**

Presenter: Sonny Culbreth, Interim City Manager

Discussion and possible approval to provide Public Works support and the use of the City streets to accommodate the 33rd Annual Litchfield Park, Friends of the Rec Run & Walk Event to be held on February 25, 2017.

F. Legislative Agenda for 2017**INFORMATION/ACTION**

Presenter: Jim Rumpeltes, Economic Development Director

Discussion and possible approval of the 2017 Legislative Agenda.

X. Business**A. Authorization to Purchase Tablets for City Council Agendas****INFORMATION/ACTION**

Presenter: Terri Roth, Deputy City Clerk

Discussion and possible action to approve the purchase of eight (8) Microsoft Surface Pro 4 tablets using the National Association of State Procurement Officials (NASPO) cooperative purchasing agreement with Microsoft in the amount of \$11,786.67.

B. Aleppo and Scout Park Playground Equipment**INFORMATION/ACTION**

Presenter: Brian Goodman, Director of Public Works

Discussion and possible approval of the cooperative purchase contract with U.S. Communities for the purchase and installation of new playground equipment for Aleppo and Scout Parks, with a total cost of \$60,158.87.

C. Award of Bid - Perimeter Wall Phase IV-B**INFORMATION/ACTION**

Presenter: Woody Scoutten, City Engineer

Discussion and possible approval to reject the low bid as non-responsive and award the construction contract for the perimeter Wall Phase IV-B Improvements to the second low bidder, Somerset Contracting, for the bid amount of \$419,295.40.

D. FY 2017 Milling and Paving Improvements Change Order #1**INFORMATION/ACTION**

Presenter: Woody Scoutten, City Engineer

Discussion and possible approval of Change Order No. 1 to add the improvement of Alcala Drive for the FY2017 Milling and Paving Improvements in the amount of \$31,889.08.

E. Award of Bid – FY2017 Crack Fill/Seal Improvements**INFORMATION/ACTION**

Presenter: Woody Scoutten, City Engineer

Discussion and possible action to award the contract for the Fiscal Year 2017 Pavement Maintenance Project - Crack Fill/Seal Improvements to Regional Pavement Maintenance of Arizona, Inc. in the amount of \$25,000.00

F. Adoption of the International Code Amendments**INFORMATION/ACTION**

Presenter: Susan Goodwin, City Attorney

Discussion and possible adoption of an Ordinance amending the City amendments to the 2012 International Codes, effective May 1, 2016, as previously adopted by Ordinance 16-210 related to installation of fire sprinkler systems.

G. Adoption of the General Penalty Clause – Technical Correction **INFORMATION/ACTION**

Presenter: **Susan Goodwin, City Attorney**

Discussion and possible approval to adopt an ordinance amending the City Code, Chapter 1 General by amending Article 1-8 Penalty related to the penalty for civil traffic violations.

XI. Executive Session

- A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.**
- B. An Executive Session may be called pursuant to A.R.S. § 38-431.03(A)(7) for discussion or consultation with designated representatives of the City in order to consider its position and instruct its representatives regarding negotiations for the lease of real property located at the La Loma Homestead.**

XII. Adjournment

Thomas L. Schoaf, Mayor

Affidavit of Posting

I, Terri Roth, Deputy City Clerk, do hereby certify that I caused to be posted a true and correct copy of this agenda for the City Council meeting of **Wednesday, February 15, 2017**, in the following place in the City of Litchfield Park:

- 1. City Hall outside bulletin board

Terri Roth, Deputy City Clerk

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.

City Council Meeting Schedule		
DATE	LOCATION	TIME
3-15-17	Regular City Council Meeting Litchfield Branch Library, 101 W. Wigwam Blvd.	7:00 PM
4-19-17	State of the City Meeting Souers Hall, The Church at Litchfield Park, 300 N. Old Litchfield Road	9:00 AM
<p>For public meeting agendas and minutes please visit: http://litchfieldparkaz.igm2.com/Citizens/Default.aspx</p>		