

City Council
Regular Meeting
Agenda

REVISED 4/18/17 11:25 AM

Wednesday, April 19, 2017

7:00 PM

I. Call to Order

II. Pledge of Allegiance & Invocation

COUNCIL MEMBER ROMACK

The invocation may be offered by a person or Council Member of any religion, faith, belief or non-belief. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information.

Any invocation that may be offered before the start of the regular Council business shall be the voluntary offering for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

III. Mayor and Council Members Report on Current Events

IV. Interim City Manager's Monthly Report

INFORMATION

This report includes the following items:

- Tierra Verde Lake Enhancement Project
- Chief Building Official

V. Response to Call to the Community

VI. Call to the Community

This is the time for citizens who would like to address the City Council on any non-agenda item. Action taken as a result of public comment will be limited to asking Staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.

VII. Presentations

A. Certificates of Appreciation

INFORMATION

Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf, on behalf of Mayor and Council, will present Certificates of Appreciation to outgoing Board & Commission Members in recognition of their service and dedication to our community.

- **Donn Wooldridge** - Board of Adjustment and Design Review Board
October 2003 - March 2017

- **Edward White** - Planning & Zoning Commission
September 2011 - March 2017

B. Yard of the Quarter**INFORMATION**Presenter: **Thomas L. Schoaf, Mayor**

Mayor Schoaf will present Ms. Judith Turner, 291 Bahia Lane E. a certificate for Yard of the Quarter on behalf of the Beautification Committee for the 1st Quarter.

C. Employee of the Quarter**INFORMATION**Presenter: **Thomas L. Schoaf, Mayor**

Mayor Schoaf will present Lupe Cavazos with a certificate and gift card for Employee of the Quarter for the 1st quarter of 2017.

D. Website Redesign**INFORMATION**

Presenters: **Carolyn Sellmeyer, Human Resource Director**
Chris Weaver, Media Communications/Office Manager

Introduction of the newly redesigned City website scheduled to go live on April 27.

E. Arbor Day**INFORMATION**Presenter: **Thomas L. Schoaf, Mayor**

Mayor Schoaf will read a proclamation declaring April 28, 2017 as Arbor Day.

VIII. Reports**A. Public Safety Services Monthly Reports****1. Goodyear Fire (GYFD) Monthly Report****INFORMATION**

Deputy Chief Tom Cole will present this report, which includes the following items:

- | | |
|-----------------------------|----------------------------|
| • EMS Calls/False Calls | • Good Intent Calls |
| • Other/Unknown/False Alarm | • Construction Inspections |
| • Hazardous Conditions | • Construction Permits |
| • Other Incident Types | • Plan Review |

2. Maricopa County Sheriff's Office (MCSO)**INFORMATION**

Lt. Jim Kremer will present this report, which includes the following items:

- | | |
|------------------|-------------------|
| • DUI | • Burglary |
| • Shoplifting | • Criminal Damage |
| • Drug Violation | • Deceased Person |

B. Staff Monthly Reports**1. Finance Department****INFORMATION**

Mr. Ronquillo will provide an update on the City's budget and monthly expenditures for March 2017.

3. Code Enforcement Monthly Report**INFORMATION**

This report includes the following items:

- Code Enforcement - Activity Report
- Code Enforcement - Public Safety

4. Community Services & Recreation Monthly Report**INFORMATION**

This report includes the following items:

- Youth Sports
- Tennis
- Arts in the Park
- Pickleball
- Summer Camp
- Spring & Summer Registrations
- Social Media News
- Web Site Redesign

5. Crane Plume**INFORMATION**

This report includes the following items:

- Litchfield Park Well & Tierra Verde Lake Sampling
- Recent monitor well results
- Status of continuing groundwater investigations
- Source area investigation & remediation
- Plume containment
- Conduit Well Update
- Other news

6. Economic Development Monthly Report**INFORMATION**

This report includes the following items:

- Shop the Park
- Meetings & Training
- Sidewalk Ordinance
- SW Valley Business Summit
- Legislation

7. City Engineer's Monthly Report**INFORMATION**

The report includes the following items:

- Litchfield Rd Sidewalk Bird Ln to Camelback
- Liberty Utilities Reclaimed Waterline
- Downtown Traffic Circle
- 2017 Pavement Maintenance Projects
- City Wide Drainage Study of Problem Areas
- Downtown Circulation Concepts
- Litchfield Rd. Sidewalk
- Pedestrian Underpass Drainage Study
- Sunset Terrace - Mattamy Homes
- Ace Hardware
- Litchfield Marketplace
- Perimeter Wall Phase IV-B
- Development Code Update
- Old Litchfield Road MUP
- Tierra Verde Lake Wall
- HSIP Sign Inventory and Upgrade
- Cachet Homes
- Scout Park Improvements

- Parking Signage review on Neolin Avenue and W. Hidden Terrace Lane

- Rancho La Loma Homestead
- Pending Projects

8. Building Safety Monthly Report

INFORMATION

This report includes the following items:

- Permits Issued
- Total # of Permits Issued

- Available Lots not yet Permitted

9. Public Works Monthly Report

INFORMATION

This report includes the following items:

- Tree and turf maintenance
- Weed control/manual irrigation
- Additional Projects

- La Loma Homestead
- Parks

10. Planning Services Monthly Report

INFORMATION

This report includes the following items:

- Monument Point Business Park
- Southeast Corner of Dysart & Camelback Roads
- Code Enforcement

- Sun Health/La Loma Campus
- Zoning Code Update
- Design Review/Variance/Sign Permit Applications

11. Magistrate Court Monthly Report

INFORMATION

This report covered the following:

- Cases filed
- Violations filed
- Disposition per violation
- Cases appealed

- Juvenile activity
- Education and Training
- Other Court activity
- Total revenue

C. Commission/Board Reports

1. Design Review Board

INFORMATION

This report includes the following items:

- 424 E. Palm
- 421 Cabrito Circle
- 14668 Hidden Terrace Loop

IX. Consent Agenda

At any regular or special meeting of City Council, the agenda may include a listing of matters for the Council to act on as a "consent agenda." The Council may vote upon all matters contained within the consent agenda by a unanimous single vote of all those present at the meeting entitled to vote. Any matter may be removed from the consent agenda and considered as a singular item upon the request of any member of the Council.

A. Minutes **INFORMATION/ACTION**

Presenter: Terri Roth, Interim City Clerk

Discussion and possible approval of the March 15, 2017 special and regular meeting minutes.

X. Business**A. Planning & Zoning Advisory Commission Interviews** **INFORMATION/ACTION**

Presenter: Thomas L. Schoaf, Mayor

Discussion and possible action to appoint a Commissioner to the vacant seat on the Planning & Zoning Advisory Commission, due to the resignation of Mary Dickson.

B. Planning & Zoning Advisory Commission Oath of Office **INFORMATION/ACTION**

Presenter: Thomas L. Schoaf, Mayor

Discussion and possible action to administer the Oath of Office to the appointee for the Planning & Zoning Advisory Commission.

C. Flagpole Replacement Improvements **INFORMATION/ACTION**

Presenter: Woody Scoutten, City Engineer

Discussion and possible action to award the contract for the Flagpole Replacement Improvements to Monroy Construction for the base bid in the amount of \$56,153.44.

D. FY 2017 Micro Seal Improvements - Change Order No. 1 **INFORMATION/ACTION**

Presenter: Woody Scoutten, City Engineer

Discussion and possible action to approve Change Order No. 1 in the amount of \$43,045.70 to the contract for FY2017 Pavement Maintenance Project - Micro Seal Improvements to add Castillo Drive and Villa Nueva Drive.

E. Ordinance 17-218 Encroachment Permits for Sidewalks **INFORMATION/ACTION**

Presenter: Jim Rumpeltes, Economic Development Director

Discussion and possible **introduction** of an ordinance amending CHAPTER 7 Building, by adding new Article 7-17 Encroachment Permits for Sidewalks relating to the establishment of a permit procedure for encroachments on sidewalks and establishing criteria for the issuance of a permit for such encroachments.

XI. Executive Session

- A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.**

- B. An Executive Session may be called pursuant to A.R.S. § 38-431.03(A)(7) for discussion or consultation with designated representatives of the City in order to consider its position and instruct its representatives regarding negotiations for the lease of real property located at the La Loma Homestead.**

XII. Adjournment

Thomas L. Schoaf, Mayor

Affidavit of Posting

I, Terri Roth, Interim City Clerk, do hereby certify that I caused to be posted a true and correct copy of this agenda for the City Council meeting of **Wednesday, April 19, 2017**, in the following place in the City of Litchfield Park:

1. City Hall outside bulletin board

Terri Roth, Interim City Clerk

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.