
Wednesday, May 17, 2017

7:00 PM

I. Call to Order

II. Pledge of Allegiance & Invocation

Council Member Blake

The invocation may be offered by a person or Council Member of any religion, faith, belief or non-belief. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information.

Any invocation that may be offered before the start of the regular Council business shall be the voluntary offering for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

III. Mayor and Council Members Report on Current Events

IV. City Manager's Report on Current Events

INFORMATION

This report includes the following items:

- City Flagpole
- Scout Park
- 8th Annual FCP Honorary Commanders Golf Classic

V. Response to Call to the Community

VI. Call to the Community

This is the time for citizens who would like to address the City Council on any non-agenda item. Action taken as a result of public comment will be limited to asking Staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.

VII. Presentations

A. National Honor & Remember Month Proclamation

INFORMATION

Presenter: **Thomas L. Schoaf, Mayor**

Mayor Schoaf will read the Proclamation declaring May 1 - 31, 2017 as National Honor and Remember Month.

B. Certificate of Appreciation**INFORMATION***Presenter: Thomas L. Schoaf, Mayor*

Mayor Schoaf, on behalf of Mayor and Council, will present a Certificate of Appreciation to outgoing Board & Commission Member, Mary Dickson in recognition of her service and dedication to our community.

Planning & Zoning Commission

September 2011 - March 2017

Design Review Board / Board of Adjustment

September 2012 - March 2015

May 2016 - March 2017

C. Building Safety Month 2017 Proclamation**INFORMATION***Presenter: Thomas L. Schoaf, Mayor*

Mayor Schoaf will read a proclamation declaring May Building Safety Month. The theme for 2017 is Code Officials - Partners in Community Safety and Economic Growth.

D. Municipal Clerk Week**INFORMATION***Presenter: Thomas L. Schoaf, Mayor*

Mayor Schoaf will read a proclamation declaring May 7 - 13, 2017 as Municipal Clerk Week.

VIII. Reports**A. Public Safety Services Monthly Reports****1. Goodyear Fire (GYFD) Monthly Report****INFORMATION**

Chief Paul Luizzi will present the report, which includes the following items:

- EMS Calls/False Calls
- Other/Unknown/False Alarm
- Hazardous Conditions
- Other Incident Types
- Good Intent Calls
- Construction Inspections
- Construction Permits
- Plan Review

2. Maricopa County Sheriff's Office (MCSO)**INFORMATION**

Capt. Tim Palmer will present this report, which includes the following items:

- Fire
- Attempted Shoplifting
- Theft/Theft from Vehicle
- Harassment
- Stolen Vehicle Recovery
- Burglary
- Criminal Damage
- Fight/Mutual Combat
- Trespassing
- Suspicious Circumstance

B. Staff Monthly Reports**1. Finance Department****INFORMATION**

Mr. Ronquillo will provide an update on the City's budget and monthly expenditures for April 2017.

2. Code Enforcement Monthly Report**INFORMATION**

This report includes the following items:

- Code Enforcement - Activity Report
- Code Enforcement - Public Safety

3. Community Services & Recreation Monthly Report**INFORMATION**

This report includes the following items:

- Youth Sports
- Tennis
- Arts in the Park
- Pickleball
- Summer Camp
- Future Events
- Other Events
- Summer Basketball
- Lagartos Swim Team
- Social Media News
- Web Site Redesign
- Communication Assets
- Aquatics

4. Crane Plume**INFORMATION**

This report includes the following items:

- Litchfield Park Well & Tierra Verde Lake Sampling
- Recent monitor well results
- Status of continuing groundwater investigations
- Source Area investigation & remediation
- Plume containment
- Conduit Well Update
- Other news

5. Economic Development Monthly Report**INFORMATION**

This report includes the following items:

- Shop the Park
- Meetings & Training
- Sidewalk Ordinance
- SW Valley Business Summit
- Legislation

6. City Engineer's Monthly Report**INFORMATION**

The report includes the following items:

- 2017 Pavement Preservation Crack Sealing
- 2017 Pavement Preservation Micro Seal
- Perimeter Wall Phase IV-B
- Tierra Verde Lake Wall

- Old Litchfield Road Multi-Use Pathway
- Litchfield Road Sidewalk
- Flagpole Replacement
- Scout Park Sidewalk
- Sunset Terrace - Mattamy Homes - SEC
Litchfield Road & Missouri Ave
- Cachet Homes
- HSIP Sign Inventory & Upgrade
- ADEQ MS4 General Permit Update
- Village Park Parking Lot Paving
- Modular Building at City Hall
- Liberty Utilities Zone1/Zone 2 Water
System Improvements
- Litchfield Marketplace

7. Building Safety Monthly Report

INFORMATION

This report includes the following items:

- Permits Issued
- Total # of Permits Issued
- Available Lots not yet Permitted

8. Public Works Monthly Report

INFORMATION

This report includes the following items:

- Tree and turf maintenance
- La Loma Homestead
- Weed control/manual irrigation
- Additional Projects

9. Magistrate Court Monthly Report

INFORMATION

This report covered the following:

- Cases filed
- Violations filed
- Disposition per violation
- Cases appealed
- Juvenile activity
- Education and Training
- Other Court activity
- Total revenue

C. Commission/Board Reports

1. Design Review Board Monthly Report

INFORMATION

This report includes the following items:

- Election of Chair and Vice Chair
- 116 E. Campina Drive
- 421 Cabrito Circle
- 14545 W. Hidden Terrace Loop
- 1081 N. Oro Vista
- Welcome New Boardmember
- 421 E. Campina Drive
- 1153 N. Oro Vista
- 520 E. Campina

2. Recreation and Public Grounds Commission Quarterly Report**INFORMATION**

This report includes the following items:

- Park Improvements
- Tree Board Update
- Yard of the Quarter
- Special Events

IX. Consent Agenda

At any regular or special meeting of City Council, the agenda may include a listing of matters for the Council to act on as a "consent agenda." The Council may vote upon all matters contained within the consent agenda by a unanimous single vote of all those present at the meeting entitled to vote. Any matter may be removed from the consent agenda and considered as a singular item upon the request of any member of the Council.

A. Minutes**INFORMATION/ACTION**

Presenter: Terri Roth, Interim City Clerk

Discussion and possible action to approve the minutes of the Work Study Session held on April 12, 2017, the Regular meeting held on April 19, 2017, and the Work Study Session held on April 25, 2017.

B. Litchfield Taproom Liquor License**INFORMATION/ACTION**

Presenter: Terri Roth, Interim City Clerk

Discussion and possible action regarding the application for Agent Change - Acquisition of Control for Litchfield Taproom.

C. Approval of the Magistrate Judge Contract**INFORMATION/ACTION**

Presenter: Sonny Culbreth, Interim City Manager

Discussion and possible approval of a two year term agreement appointing Craig V. Ring as Litchfield Park City Magistrate.

D. Intergovernmental Agreement for Use of the Goodyear Justice Facility for Litchfield Park Magistrate Court

Presenter: Sonny Culbreth, Interim City Manager

INFORMATION/ACTION

Discussion and possible action to approve the Intergovernmental Agreement with the City of Goodyear to lease portions of the Goodyear Justice Facility for use by the Litchfield Park Municipal Court.

E. Arizona Department of Transportation (ADOT) Data Access/Exchange Agreement

Presenter: Sonny Culbreth, Interim City Manager

INFORMATION/ACTION

Discussion and possible action to approve the ADOT Data Access/Exchange Agreement between ADOT and the City of Litchfield Park.

F. Right Touch Basketball Summer Camp Agreement**INFORMATION/ACTION***Presenter: Sonny Culbreth, Interim City Manager*

Discussion and possible action to approve the contract agreement between Right Touch Basketball and the City of Litchfield Park for use of the City Recreation Center for Summer Camp.

G. Community Development Block Grant Program Amendment No. 2**INFORMATION/ACTION***Presenter: Sonny Culbreth, Interim City Manager*

Discussion and possible action to approve Amendment No. 2 to the IGA between Maricopa County and the City, regarding the cooperative agreement for FY 2018/2019 through FY 2020/2021 and authorizing the Mayor to sign the Amendment.

H. Resolution 17-417 Personnel Policy Manual Amendments**INFORMATION/ACTION***Presenter: Carolyn Sellmeyer, Director of Human Resources*

Discussion and possible approval of Resolution 17-417 approving the amendments to the City of Litchfield Park Personnel Policy Manual related to HR-2030 how wages are paid in the event of the death of any employee; HR-3021, related to how Vacation Leave is paid in the event of the death of an employee; HR-3022, related to providing sick leave for all employees and how Sick Leave is paid in the event of the death of an employee; HR-3040, removing sections related to the eligibility of Social Security eligible employees and Retirement eligible employees.

X. Business**A. FY 2017 Division of Appropriations Recommendations****INFORMATION/ACTION***Presenter: Sonny Culbreth, Interim City Manager*

Discussion and possible action to approve Fiscal Year 2017 Appropriations and Accountability Contracts as determined by recommendations of the Mayor and Council, for the following applicants:

- Agua Fria Food and Clothing Bank
- Alzheimer's Association - Desert Southwest Chapter
- Benevilla
- Blue Star Moms of the Southwest Valley
- Catitude Gallery & Studio
- City of Avondale Senior Center
- Homeless Youth Connection
- Litchfield Elementary School PTSA
- Litchfield Park Historical Society
- Litchfield Park Little League
- Litchfield Park Scout Lodge Preservation
- Millennium High School Safe Night Out
- New Life Center
- Southwest Community Network
- Southwest Lending Closet
- Southwest Valley Literacy Association
- Teen Lifeline

B. Ordinance 17-218 Encroachment Permits for Sidewalks **INFORMATION/ACTION**

Presenter: Jlm Rumpeltes, Director of Economic Development

Discussion and possible action to adopt an ordinance amending CHAPTER 7 BUILDING, BY ADDING NEW ARTICLE 7-17 ENCROACHMENT PERMITS FOR SIDEWALKS related to permit requirements for encroachments onto City sidewalks.

C. St. Thomas Aquinas Proposed Lease Agreement Amendments **INFORMATION/ACTION**

Presenter: Sonny Culbreth, Interim City Manager

Discussion and possible action to approve the amendments to the current lease agreement with St. Thomas Aquinas for property located at the southwest corner of Wigwam Boulevard and Neolin Avenue.

D. Intergovernmental Agreement with Maricopa County Department of Transportation and the City of Glendale Regarding the Improvements and Maintenance of the Camelback Channel and Certain Improvements on the North Side of Camelback Road

Presenter: Woody Scoutten, City Engineer

INFORMATION/ACTION

Discussion and possible action to approve the Intergovernmental Agreement with Maricopa County Department of Transportation and the City of Glendale regarding the improvements and maintenance of the Camelback Channel and certain improvements on the north side of Camelback Road.

E. FY 2018 Tentative City Budget**INFORMATION/ACTION**

Presenter: Ben Ronquillo, Director of Finance

Discussion and possible action to adopt the tentative budget proposed for Fiscal Year 2018 in the amount of \$16,907,027.

F. Street Light Improvement District (SLID) Assessments for Fiscal Year 2018 for SLIDs #1, #2, and #3 Tentative Budget

Presenter: Ben Ronquillo, Director of Finance

INFORMATION/ACTION

Discussion and possible action to adopt the tentative estimate of assessment for FY 2018.

G. Recess the Regular City Council Meeting and Convene a Special Meeting of the Village at Litchfield Park Community Facilities District Board of Directors**H. Reconvene the Regular Meeting of the Litchfield Park City Council****XI. Executive Session**

A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.

B. An Executive Session may be called pursuant to A.R.S. § 38-431.03(A)(7) for discussion or consultation with designated representatives of the City in order to consider its position and instruct its representatives regarding negotiations for the lease of real property located at the La Loma Homestead.

C. An Executive Session may be called pursuant to A.R.S. § 38-431.03(A)(7) for discussion or consultation with the City Attorney in order to consider its position and instruct the City Attorney regarding the City's position regarding a funding contract for Rancho La Loma Homestead improvements.

XII. Adjournment

Thomas L. Schoaf, Mayor

Affidavit of Posting

I, Terri Roth, Interim City Clerk, do hereby certify that I caused to be posted a true and correct copy of this agenda for the City Council meeting of **Wednesday, May 17, 2017**, in the following place in the City of Litchfield Park:

1. City Hall outside bulletin board

Terri Roth, Interim City Clerk

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.