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Wednesday, June 21, 2017

7:00 PM

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**I. Call to Order**

**II. Pledge of Allegiance & Invocation**

**MAYOR SCHOAF**

*The invocation may be offered by a person or Council Member of any religion, faith, belief or non-belief. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information.*

*Any invocation that may be offered before the start of the regular Council business shall be the voluntary offering for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.*

**III. Mayor and Council Members Report on Current Events**

**IV. City Manager's Report on Current Events**

This report includes the following items:

- City Flagpole
- New Employee
- MCSO FY18 Contract
- Scout Park
- MAG at 50

**V. Response to Call to the Community**

There were no requests to speak at the May 17, 2017 regular meeting.

**VI. Call to the Community**

*This is the time for citizens who would like to address the City Council on any non-agenda item. Action taken as a result of public comment will be limited to asking Staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.*

**VII. Presentations**

**A. Litchfield Park Posse 2017 Award**

**INFORMATION**

Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf will present Posse Commander Dave LaFond with a plaque, recognizing his fundraising efforts for the 2017 Road to Hope Bicycle Ride.

**B. Drowning Impact Awareness Month August 2017****INFORMATION/ACTION**Presenter: **Thomas L. Schoaf, Mayor**

Mayor Schoaf will read a proclamation declaring August 2017 as Drowning Impact Awareness Month.

**VIII. Reports****A. Public Safety Services Monthly Reports****1. Goodyear Fire (GYFD) Monthly Report****INFORMATION**

Chief Paul Luizzi will present the report, which includes the following items:

- EMS Calls/False Calls
- Other/Unknown/False Alarm
- Hazardous Conditions
- Other Incident Types
- Good Intent Calls
- Construction Inspections
- Construction Permits
- Plan Review

**2. Maricopa County Sheriff's Office (MCSO)****INFORMATION**

Capt. Tim Palmer will present this report, which includes the following items:

- Aggravated Assault
- Child Crime
- Theft/Theft from Vehicle
- Vehicle Theft
- DUI
- Trespassing
- Welfare Check
- Sexual Assault
- Burglary
- Shoplifting
- Criminal Damage
- Suspicious Circumstance
- Deceased Person

**B. Staff Monthly Reports****1. Finance Department****INFORMATION**

Mr. Ronquillo will provide an update on the City's budget and monthly expenditures for May 2017.

**2. Code Enforcement Monthly Report****INFORMATION**

This report includes the following items:

- Code Enforcement - Activity Report
- Code Enforcement - Public Safety

**3. Community & Recreation Services Monthly Report****INFORMATION**

This report includes the following items:

- Youth Sports
- Summer Camp

- Summer Basketball
- Pickleball
- Lagartos Swim Team
- Special Events
- Tennis
- Aquatics
- Family Fun Nights
- Social Media News

**4. Crane Plume Monthly Report**

**INFORMATION**

This report includes the following items:

- Recent Monitor Well Results
- Conduit Well Update
- Plume containment
- Source Area investigation & remediation
- Groundwater investigations
- Well & Lake Sampling

**5. Economic Development Monthly Report**

**INFORMATION**

This report includes the following items:

- Shop the Park
- Meetings & Training
- Sidewalk Ordinance
- Luke AFB Planning Grant

**6. City Engineer's Monthly Report**

**INFORMATION**

The report includes the following items:

- 2017 Pavement Preservation Crack Sealing
- 2017 Pavement Preservation Micro Seal
- Old Litchfield Road Multi-Use Pathway
- Litchfield Road Sidewalk
- Flagpole Replacement
- Scout Park Sidewalk
- Sunset Terrace - Mattamy Homes - SEC  
Litchfield Road & Missouri Ave
- Cachet Homes
- Perimeter Wall Phase IV-B
- Tierra Verde Lake Wall
- HSIP Sign Inventory & Upgrade
- ADEQ MS4 General Permit Update
- Village Park Parking Lot Paving
- Modular Building at City Hall
- Liberty Utilities Zone1/Zone 2 Water  
System Improvements
- Litchfield Marketplace

**7. Public Works Monthly Report**

**INFORMATION**

This report includes the following items:

- Tree and turf maintenance
- La Loma Homestead
- Weed control/manual irrigation
- Additional Projects

**8. Planning Services Monthly Report**

**INFORMATION**

This report includes the following items:

- Monument Point Business Park
- Sun Health/La Loma Campus

- Old Litchfield Rd. & Fairway Dr.
- Code Enforcement
- Zoning Code Update
- Design Review/Variance/Sign Permit Applications

## 9. Magistrate Court Monthly Report

**INFORMATION**

This report covered the following:

- Cases filed
- Violations filed
- Disposition per violation
- Cases appealed
- Juvenile activity
- Education and Training
- Other Court activity
- Total revenue

## C. Commission/Board Reports

### 1. Planning and Zoning Quarterly Report

**INFORMATION**

This report includes the following items:

- New Commissioners
- Meeting Schedule
- Meeting Cancellations
- Elections
- Items referred to City Council
- Design Review Board/ Board of Adjustment Representative

### 2. Design Review Board Monthly Report

**INFORMATION**

This report includes the following items:

- 614 N. La Loma Avenue
- 600 N. Old Litchfield Rd.
- 465 E. Estero Lane

## IX. Consent Agenda

*At any regular or special meeting of City Council, the agenda may include a listing of matters for the Council to act on as a "consent agenda." The Council may vote upon all matters contained within the consent agenda by a unanimous single vote of all those present at the meeting entitled to vote. Any matter may be removed from the consent agenda and considered as a singular item upon the request of any member of the Council.*

### A. Approval of the Minutes

**INFORMATION/ACTION**

Presenter: Terri Roth, Interim City Clerk

Discussion and possible approval of the May 17, 2017 regular meeting, May 24, 2017 special meeting and June 7, 2017 special meeting minutes.

### B. Use Agreement with Odyssey Preparatory Academy High School

**INFORMATION/ACTION**

Presenter: Sonny Culbreth, Interim City Manager

Discussion and possible action to approve the Use Agreement with Odyssey Preparatory Academy High School for use of the Recreation Center Swimming Pool from September 1, 2017 - November 1, 2017.

**C. Agreement for Cleaning Services at the City Recreation Center** **INFORMATION/ACTION**

Presenter: Sonny Culbreth, Interim City Manager

Discussion and possible action to move to approve the independent contract agreement for cleaning services at the Litchfield Park Recreation Center between the City of Litchfield Park and Environmental Control of Phoenix #283.

**D. Approval of the Posse Vehicles Lease** **INFORMATION/ACTION**

Presenter: Sonny Culbreth, Interim City Manager

Discussion and possible action to approve the lease agreement between the Maricopa County Sheriff's Posse of Litchfield Park, Inc., and the City of Litchfield Park, Arizona for lease of posse vehicles.

**X. Business**

**A. City of Litchfield Park Search for a New City Manager** **INFORMATION/ACTION**

Presenter: Thomas L. Schoaf, Mayor

Discussion and possible action to adopt a process and procedures to begin the search for the hiring of a City Manager.

**B. Purchase of Dell Network Servers through a Cooperative Purchase Contract**

Presenter: Ben Ronquillo, Director of Finance **INFORMATION/ACTION**

Discussion and possible action to approve the purchase of two (2) new network servers through a Cooperative Purchase contract offered through the Arizona Department of Administration (Contract No. ADSPO16-098163) in the amount of \$20,013.64 using funds from the FY 2018 CIP budget.

**C. St. Thomas Aquinas Amendment to Existing Lease** **INFORMATION/ACTION**

Presenter: Sonny Culbreth, Interim City Manager

Discussion and possible action to determine the next step regarding the letter received from Fr. Muir regarding the extension of the lease agreement for the restoration of the Historic Church located on the southwest corner of Wigwam Boulevard and Neolin Avenue.

**D. Intergovernmental Agreement with Maricopa County Department of Transportation and the City of Glendale Regarding the Improvements and Maintenance of the Camelback Channel and Certain Improvements on the North Side of Camelback Road**

Presenter: Woody Scoutten, City Engineer **INFORMATION/ACTION**

Discussion and possible action to approve the Intergovernmental Agreement (IGA) with Maricopa County Department of Transportation (County) and the City of Glendale regarding the improvements and maintenance of the Camelback Channel and certain improvements on the north side of Camelback Road.

**E. Permit Fee Resolution for Encroachment Permits for Sidewalks Ordinance**

Presenter: Jim Rumpeltes, Director of Economic Development

**INFORMATION/ACTION**

Discussion and possible adoption of permit fees by Resolution associated with an Ordinance amending Chapter 7 Building, by adding new Article 7-17 Encroachment Permits for Sidewalks.

**F. Street Light Improvement Districts Ad Valorem Tax FY 2018**

**INFORMATION/ACTION**

Presenter: Ben Ronquillo, Director of Finance

Discussion and possible action to approve the Resolution setting the Ad Valorem Tax Levy for Fiscal Year 2018 for SLID 1, SLID 2, and SLID 3.

**G. Lease of Mobile Office**

**INFORMATION/ACTION**

Presenter: Brian Goodman, Director of Public Works

Discussion and possible action to approve a five year lease to accommodate the Public Works and Building Safety Departments.

**XI. Executive Session**

- A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.**
- B. An Executive Session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the City Attorney in order to consider its position and instruct the City Attorney regarding the City's position regarding a contract for the planning and development of the City Center that is the subject of negotiations.**
- C. An Executive Session may be called pursuant to A.R.S. § 38-431.03(A)(7) for discussion or consultation with designated representatives of the City in order to consider its position and instruct its representatives regarding negotiations for the lease of real property located at the La Loma Homestead.**

**XII. Adjournment**

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Thomas L. Schoaf, Mayor

**Affidavit of Posting**

I, Terri Roth, Interim City Clerk, do hereby certify that I caused to be posted a true and correct copy of this agenda for the City Council meeting of **Wednesday, June 21, 2017**, in the following place in the City of Litchfield Park:

1. City Hall outside bulletin board

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Terri Roth, Interim City Clerk

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.