
Wednesday, August 16, 2017

IMMEDIATELY FOLLOWING THE 6PM SPECIAL MEETING

I. Call to Order

II. Pledge of Allegiance & Invocation

COUNCIL MEMBER MAHONEY

The invocation may be offered by a person or Council Member of any religion, faith, belief or non-belief. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information. Any invocation that may be offered before the start of the regular Council business shall be the voluntary offering for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

III. Mayor and Council Members Report on Current Events

IV. Interim City Manager's Report on Current Events

INFORMATION

This report includes the following items:

- New Employee
- Storm Damage
- CMC Designation for Terri Roth
- City Manager Search
- Computer Outage

V. Response to Call to the Community

VI. Call to the Community

This is the time for citizens who would like to address the City Council on any non-agenda item. Action taken as a result of public comment will be limited to asking Staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.

VII. Presentations

A. Purple Heart Proclamation

INFORMATION

Presenter: Mayor Thomas L. Schoaf

Mayor Schoaf will read a proclamation declaring the City of Litchfield Park as a Purple Heart City.

B. Employee of the Quarter

INFORMATION

Presenter: Mayor Thomas L. Schoaf

Mayor Schoaf will present the Employee of the Quarter award to Julian Madrid for the second quarter of 2017. The other nominee was Carolyn Schenk.

C. Certified Municipal Clerk Designation for Litchfield Park City Clerk**INFORMATION**

Presenter: Mayor Thomas L. Schoaf

The International Institute of Municipal Clerks (IIMC) has conferred the designation of Certified Municipal Clerk upon Ms. Terri Roth. Mayor Schoaf will present her with a plaque issued by IIMC.

D. Government Finance Officers Association (GFOA) Certificate of Financial Excellence Award**INFORMATION**

Presenter: Mayor Thomas L. Schoaf

Ben Ronquillo, Director of Finance, will accept this award on behalf of the City from the Government Finance Officers Association (GFOA) for its Comprehensive Annual Financial Report (CAFR). This is the 15th consecutive year Litchfield Park has received the award.

E. APRA Awards**INFORMATION**

Presenter: Mayor Thomas L. Schoaf

Arizona Parks and Recreation Association (APRA) recently held their Annual State Conference Awards Banquet on August 9, 2017 and recognized the City for their "Litchfield Park Centennial Celebration" event as "The 2017 Outstanding Community or Neighborhood Special Event for Cities Under 25,000 Population".

Council Member John Romack, RPG Chair, JoAnn Dun and Special Events Coordinator Tricia Kramer received the award on behalf of Litchfield Park. Other members of the RPG Commission and Recreation Department Staff attended the banquet also.

Also, the President of APRA presented Sonny Culbreth with the 2017 Award of Appreciation "For his years of volunteer service and dedication to the Arizona Parks and Recreation Association".

F. Destination LP, LLC**INFORMATION**

Presenter: Mayor Thomas L. Schoaf

Representatives from Destination LP, LLC will provide the Council with a presentation regarding their qualifications to plan the City Center.

VIII. Reports**A. Public Safety Services Monthly Reports****1. Goodyear Fire (GYFD) Monthly Report****INFORMATION**

Chief Tom Cole will present the report, which includes the following items:

- EMS Calls/False Calls
- Other/Unknown/False Alarm
- Hazardous Conditions
- Good Intent Calls
- Construction Inspections
- Construction Permits

- Other Incident Types
- Plan Review

2. Maricopa County Sheriff's Office (MCSO)

INFORMATION

Capt. Tim Palmer will present this report, which includes the following items:

- Aggravated Assault
- Child Crime
- Theft/Theft from Vehicle
- Vehicle Theft
- DUI
- Trespassing
- Welfare Check
- Sexual Assault
- Burglary
- Shoplifting
- Criminal Damage
- Suspicious Circumstance
- Deceased Person

B. Staff Monthly Reports

1. Finance Department

INFORMATION

Mr. Ronquillo will provide an update on the City's budget and monthly expenditures for June and July 2017.

2. Code Enforcement Monthly Report

INFORMATION

This report includes the following items:

- Code Enforcement - Activity Report
- Code Enforcement - Public Safety

3. Crane Plume Monthly Report

INFORMATION

This report includes the following items:

- Recent Monitor Well Results
- Conduit Well Update
- Plume containment
- Source Area investigation & remediation
- Groundwater investigations
- Well & Lake Sampling

4. Community & Recreation Services Monthly Report

INFORMATION

This report includes the following items:

- Youth Sports
- Summer Basketball
- Pickleball
- Lagartos Swim Team
- Special Events
- Summer Camp
- Tennis
- Aquatics
- Family Fun Nights
- Social Media News

5. City Engineer's Monthly Report

INFORMATION

The report includes the following items:

- Southeast Corner Dysart & Camelback Rds.
- The Villages Phase II Lot Split (Paul Faith)
- Burger King - SWC Camelback & El Mirage Rds.
- Caliber Collision - SWC Camelback & El Mirage Rds.
- Christian Brothers Auto - SWC Camelback & El Mirage Rds.

6. Building Safety Report 2017

INFORMATION

This report includes the following items:

- Permit Statistics
- Single Family Housing Starts
- Other Projects
- Other Activity

7. Public Works Monthly Report

INFORMATION

This report includes the following items:

- Maintenance
- Public Works Permits
- Storm Damage
- Projects

8. Planning Services June / July Monthly Report

INFORMATION

This report includes the following items:

- Monument Point Business Park
- Old Litchfield Rd. & Fairway Dr.
- Southeast corner of Camelback & Dysart
- Code Enforcement
- Village at Litchfield Park - Phase II Lot Split
- Hacienda Del Rey
- Design Review/Variance/Sign Permit Applications

9. Magistrate Court Monthly Report

INFORMATION

This report includes the following:

- Cases filed
- Violations filed
- Disposition per violation
- Cases appealed
- Juvenile activity
- Education and Training
- Other Court activity
- Total revenue

C. Commission/Board Reports

1. Design Review Board Monthly Report

INFORMATION

This report includes the following items:

- 128 Laguna Royale Drive
- 421 Cabrito Circle

- 1350 N. Villa Nueva
- 585 E. Cercado Lane
- 214 W. Wigwam Boulevard
- 161 Capilla Circle
- 200 Campbell Avenue
- 435 Estero Lane
- 14814 W. Luna Court

IX. Consent Agenda

At any regular or special meeting of City Council, the agenda may include a listing of matters for the Council to act on as a "consent agenda." The Council may vote upon all matters contained within the consent agenda by a unanimous single vote of all those present at the meeting entitled to vote. Any matter may be removed from the consent agenda and considered as a singular item upon the request of any member of the Council.

A. Approval of the Minutes

INFORMATION/ACTION

Presenter: Terri Roth, City Clerk

Discussion and possible action to approve the June 21, 2017 regular meeting, July 12, 2017 and July 25, 2017 special meeting minutes.

B. Recreational Facility Use Agreements Between the City and Odyssey Preparatory Academy High School and Paradise Honors High School

INFORMATION/ACTION

Presenter: Sonny Culbreth, Interim City Manager

Discussion and possible action to approve (1) a recreational facility use agreement between the City and Odyssey Preparatory and (2) a recreational facility use agreement between the City and Paradise Honors High School, both related to the use of the City of Litchfield Park swimming pool, shower, and bathroom facilities by the schools.

X. Business

A. 2017 Proposed Resolutions - League of Arizona Cities and Towns

INFORMATION/ACTION

Presenter: Mayor Thomas L. Schoaf

Discussion and possible direction to the Mayor regarding proposed resolutions by the League of Arizona Cities and Towns to be voted on by the League Resolutions Committee at the upcoming League Annual Conference scheduled for August 22 - 25, 2017.

B. Resolution 17-423

INFORMATION/ACTION

Presenter: Mary Dickson, Chief Building Official

Discussion and possible approval of a Resolution establishing and adopting the following fees: Permits related to Building Code requirements, Plan Reviews, Appeals, Accessory Structures, Certificates of Occupancy, Fencing, Fire Alarm and Sprinklers, Flag Poles, Temporary Construction Trailers, Tents/Membrane Structures, and Signs; providing for repeal of conflicting resolutions; and providing for severability.

C. City Center Planning Services Contract**INFORMATION/ACTION**

Presenter: Mayor Thomas L. Schoaf

Discussion and possible action to approve a contract with Destination LP, LLC for planning services for the City Center.

D. Lot Split / Minor Land Division Request Related to the Village at Litchfield Park Subdivision**INFORMATION/ACTION**

Presenter: Woody Scoutten, City Engineer

Discussion and possible action to approve an application for a Lot Split/Minor Land Division submitted by Paul J. Faith Trust for property located south of the southwest intersection of Village Parkway and Barranco Drive in the Village at Litchfield Park subdivision.

E. Master Services Agreement (MSA) Contract for Data Center Colocation**INFORMATION/ACTION**

Presenter: Ben Ronquillo, Director of Finance

Discussion and possible action to approve a contract with Cyberverse Phoenix, Inc., for storage services for the City's network equipment.

XI. Executive Session

- A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.**
- B. An Executive Session may be called pursuant to A.R.S. § 38-431.03(A)(7) for discussion or consultation with designated representatives of the City in order to consider its position and instruct its representatives regarding negotiations for the lease of real property located at the La Loma Homestead.**
- C. An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the City Attorney in order to consider its position and instruct the City Attorney regarding the City's position regarding a donation agreement related to financing improvements for the Rancho La Loma Homestead.**

XII. Adjournment

Thomas L. Schoaf, Mayor

Affidavit of Posting

I, Terri Roth, CMC, City Clerk, do hereby certify that I caused to be posted a true and correct copy of this agenda for the City Council meeting of **Wednesday, August 16, 2017**, in the following place in the City of Litchfield Park:

1. City Hall outside bulletin board

Terri Roth, CMC, City Clerk

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.