
Wednesday, September 19, 2018

7:00 PM

Members of the Litchfield Park City Council may attend either in person or by telephone conference call.

I. Call to Order

II. Pledge of Allegiance & Invocation

Council Member Donahue

The invocation may be offered by a person or Council Member of any religion, faith, belief or non-belief. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information.

Any invocation that may be offered before the start of the regular Council business shall be the voluntary offering for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

III. Mayor and Council Members Report on Current Events

1. La Loma Homestead/Litchfield Park Historical Society Working Group

INFORMATION

Presenter: Paul Faith, Vice Mayor

Vice Mayor Faith will introduce members of the Historical Society to provide a brief update on the progress related to the La Loma Homestead and the Historical Society. The topics will include:

- Progress with Project Planning and Architect Contract
- Capital Campaign

IV. City Manager's Report on Current Events

This report includes the following items:

- Lake Well Pump
- Peninsula Flood Water Issue
- HR Fill Actions
- Recreation Center Fitness Equipment

V. Response to Call to the Community

Mayor Schoaf may provide a response to Mr. Carter Wilson's comments regarding parking at Staggs Park during the August 15, 2018 regular meeting. A response to Mr. Rich Crabb is unnecessary as he only provided comments.

VI. Call to the Community

This is the time for citizens who would like to address the City Council on any non-agenda item. Action taken as a result of public comment will be limited to asking Staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.

VII. Presentations

A. Certificate of Appreciation

INFORMATION

Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf, on behalf of Mayor and Council, will present a Certificate of Appreciation to Thomas Cordner in recognition of his service on the Design Review Board/Board of Adjustment from March 2017 to August 2018 and for his dedication to our community.

B. Domestic Violence Awareness Month

INFORMATION

Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf will read the proclamation, declaring October as Domestic Violence Awareness month.

C. City Center Development Update

INFORMATION

Presenter: Scott Phillips, Destination LP

Mr. Scott Phillips will provide Council an update on the development of the planning of the City Center.

VIII. Reports

A. Public Safety Services Monthly Reports

1. Goodyear Fire (GYFD)

INFORMATION

Chief Paul Luizzi will present the report, which includes the following items:

- | | |
|-----------------------------|----------------------------|
| • EMS Calls/False Calls | • Good Intent Calls |
| • Other/Unknown/False Alarm | • Construction Inspections |
| • Hazardous Conditions | • Construction Permits |
| • Other Incident Types | • Plan Review |

2. Maricopa County Sheriff's Office (MCSO)

INFORMATION

Capt. Tim Palmer will present this report, which includes the following items:

- | | |
|---------------------------|----------------------|
| • Assault | • Threat/Phone Calls |
| • Juvenile Disturbing | • Burglary |
| • Theft/Vehicle Theft | • Shoplifting |
| • Stolen Vehicle Recovery | • Criminal Damage |

- Drugs
- Harassment/Civil Matter
- Welfare Check
- Traffic Violations
- Traffic Citations
- Suspicious Activity
- Deceased Person
- Fight/Mutual Combat
- Traffic Stops

B. Staff Monthly Reports

1. Finance Department

INFORMATION

Mr. Johnson will provide an update on the City's budget and monthly expenditures for August 2018.

2. Code Enforcement

INFORMATION

This report includes the following items:

- Code Enforcement - Activity Report
- Code Enforcement - Public Safety

3. Community and Recreation Services

INFORMATION

This report includes the following items:

- Youth Sports
- Preschool
- 4th of July Splash Bash
- Family Swim Nights
- Tennis
- Aquatics
- Recreation Center Facilities
- Summer Swim Team
- Social Media News

4. Crane Plume

INFORMATION

This report includes the following items:

- Recent Monitor Well Results
- Conduit Well Update
- Plume Containment
- Source Area Investigation & Remediation
- Groundwater Investigations
- Well & Lake Sampling

5. City Engineer

INFORMATION

This report includes the following items:

- Sunset Terrace
- Acacia Circle Drainage Design
- SEC Dysart & Camelback Roads
- SWC Camelback & El Mirage Roads

6. Building Safety

INFORMATION

This report includes the following items:

- Statistics - Permits, Reviews & Inspections
- Housing starts
- Other activity
- Other projects

7. Public Works**INFORMATION**

This report includes the following items:

- Maintenance
- Public Works Permits
- Areas of Interest
- Projects

8. Magistrate Court**INFORMATION**

This report covered the following:

- Cases filed
- Violations filed
- Disposition per violation
- Cases appealed
- Juvenile activity
- Education and Training
- Other Court activity
- Total revenue

C. Commission/Board Reports**1. Planning & Zoning Quarterly Report****INFORMATION**

This report includes the following items:

- NWC Corner of Litchfield Road and Wigwam Boulevard
- Items referred to City Council
- Meeting Cancellations

2. Design Review Board**INFORMATION**

This report includes the following items:

Design Review Board

- 565 Pajaro Lane
- 265 E. Estero Lane
- 408 E. Wigwam Boulevard
- SEC Dysart and Camelback Roads
- 545 E. Estero Lane
- 990 E. Campina Lane
- 14772 S. Luna Circle

Board of Adjustment

- 1305 N. Villa Nueva

IX. Consent Agenda

At any regular or special meeting of City Council, the agenda may include a listing of matters for the Council to act on as a "consent agenda." The Council may vote upon all matters contained within the consent agenda by a unanimous single vote of all those present at the meeting entitled to vote. Any matter may be removed from the consent agenda and considered as a singular item upon the request of any member of the Council.

A. Approval of Minutes**INFORMATION/ACTION**

Presenter: **Terri Roth, City Clerk**

Discussion and possible action to approve the August 15, 2018 regular and the September 11, 2018 special meeting minutes.

- B. Household Hazardous Waste Day** **INFORMATION/ACTION**
Presenter: Brian Goodman, Director of Public Works
- Discussion and possible action to authorize the City Manager to enter into an Intergovernmental Agreement for a Multi-City Household Hazardous Waste Day Collection Event for the Cities of Avondale, Goodyear, Litchfield Park, and Tolleson.
- C. Bid Award - Legal Advertising** **INFORMATION/ACTION**
Presenter: Terri Roth, City Clerk
- Discussion and possible action to award a bid to *Arizona Republic* for Legal Advertising for legal ads and notices for the City of Litchfield Park for a period of three (3) years with an option to renew for two (2) one (1) year terms.
- D. Perennial Rye Grass Purchase** **INFORMATION/ACTION**
Presenter: Brian Goodman, Director of Public Works
- Discussion and possible action to approve the purchase of up to 8 tons of Perennial Rye Grass seed from Ewing Irrigation through the Mohave Purchasing Cooperative.
- X. Business**
- A. La Loma Homestead Preliminary Concept Design Plans** **INFORMATION/ACTION**
Presenter: Jason Sanks, Planning Consultant
- Discussion and possible action to refer the Historical Society's Preliminary Concept Design Plans proposed for the La Loma Homestead property to the Design Review Board for review and comment or approve the plans as submitted and authorize the Society to proceed with the preparation of a Final Plan.
- B. Acquisition of Property Located at Old Litchfield Road and Fairway Drive** **INFORMATION/ACTION**
Presenter: Tim Blake, Peter Mahoney, John Romack, Council Members
- Discussion and possible action to direct Staff to research and possibly negotiate the acquisition of the property (approximate 2.4 acres) at the northwest corner of Old Litchfield Road and W. Fairway Drive owned by Mr. and Mrs. Jason Poyner.
- C. Appointment of Municipal Representative to Arizona State Liquor Board** **INFORMATION/ACTION**
Presenter: Thomas L. Schoaf, Mayor
- A. Discussion and possible adoption of a resolution supporting the appointment of a municipal representative to the Arizona State Liquor Board.
- B. Discussion and possible adoption of a recommendation for appointment of a municipal representative to the Arizona State Liquor Board.

D. Extension of Contract for Financial Audit Services **INFORMATION/ACTION**

Presenter: Lars Johnson, Director of Finance

Discussion and possible action to approve the change order extending the Financial Audit Services contract with Walker & Armstrong to September 19, 2019.

E. Intergovernmental Agreement (IGA) with the City of Phoenix for Access to the Phoenix Business Intelligence System **INFORMATION/ACTION**

Presenter: Lars Johnson, Director of Finance

Discussion and possible action to approve an Intergovernmental Agreement with the City of Phoenix, which will allow the City of Litchfield Park to access the Business Intelligence System and use the tax dashboards for tracking taxable activity in the City of Litchfield Park.

F. FY18 Budget Adjustments **INFORMATION/ACTION**

Presenter: Lars Johnson, Director of Finance

Discussion and possible action to approve the budget adjustments to FY18 for adjustment of wages for Human Resources, Recreation Center, and Code Enforcement and for the Street Light Improvement District. The recommended action allows for the movement of authorized expenditure capacity.

G. Approval of Bid for Board and Commission's Thank You Gathering **INFORMATION/ACTION**

Presenter: Shelby Hennigan, Administrative Assistant

Discussion and possible action to approve the proposal for the 2018 Board and Commission "Thank You Gathering" event from Park Café in an amount not to exceed \$639.05.

XI. Executive Session

A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.

B. An Executive Session pursuant to A.R.S. § 38-431.03(A)(7) for discussions or consultations with designated representatives of the City in order to consider its position and instruct its representatives regarding negotiations for the purchase of approximately 2.4 acres located at the northwest corner of Old Litchfield Road and W. Fairway Drive in Litchfield Park.

XII. Adjournment

Thomas L. Schoaf, Mayor

Affidavit of Posting

I, Terri Roth, CMC, City Clerk, do hereby certify that I caused to be posted a true and correct copy of this agenda for the City Council meeting of **Wednesday, September 19, 2018**, in the following place in the City of Litchfield Park:

1. City Hall outside bulletin board

Terri Roth, CMC, City Clerk

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.