

Wednesday, May 24, 2017

Special Meeting

The meeting was held in the City Hall and called to order at 4:00 PM by Mayor Tom Schoaf.

I. Call to Order

Attendee Name	Title	Status
Ann Donahue	Council Member	Absent
Tom Schoaf	Mayor	Present
Paul Faith	Vice Mayor	Absent
Tim Blake	Council Member	Present
Jeff Raible	Council Member	Present
Peter Mahoney	Council Member	Present
John Romack	Council Member	Present

Staff present: Sonny Culbreth, Interim City Manager; Terri Roth, Interim City Clerk; Mike Gillespie, EPS Group, Inc., City Engineer.

II. Business

A. Scout Park Sidewalk Recommendation of Award of Contract for Construction

Mr. Culbreth stated the reason for the early meeting is because he has been informed that The Wigwam is closing the Heritage Course on June 5 and will be closed for a couple of weeks. This is the amount of time we would need to complete this project and he would like to take advantage of the down time.

Mr. Gillespie stated seven bids were received; however, there were two who did not submit references and another company did not acknowledge an addendum, so they were considered non-responsive.

Following a brief discussion, Council Member Romack **moved, seconded** by Council Member Mahoney to award the bid to the lowest responsive bidder, Monroy Construction, in the amount of \$55,273.17; **unanimous passage**.

RESULT:
MOVER:
SECONDER:
AYES:
ABSENT:

APPROVED [UNANIMOUS]
John Romack, Council Member
Peter Mahoney, Council Member
Schoaf, Blake, Raible, Mahoney, Romack
Ann Donahue, Paul Faith

B. Village Park Parking Lot Improvements Recommendation of Award of Contract for Construction

Mr. Gillespie stated there were a total of seven proposals received and three were considered non-responsive. Two of them, Lincoln Contractors and Stratton Builders, did not provide references and were considered non-responsive. Although Ace Asphalt is the next lowest bidder, he expressed concern due to the fact that their sub-contractors list was blank, which indicates they will not have any subs for this project; Although they submitted references, he could not confirm if they have completed any concrete projects for these references. He is recommending they be disqualified for this reason. Mr. Mahoney asked why Ace Asphalt could not perform the work and hold them accountable and ensure they do it correctly. The response was it would be a significant expense if they had to go that route.

Council Member Blake commented on the bids and the vast difference in the amounts. Mr. Gillespie stated Ace Asphalt may have submitted the bid as a price for asphalt instead of a price for concrete, which could be the reason for the low bid. The next lowest bidder was Monroy Construction, who submitted all the documentation required in the bid, and recommends Council award them in the amount of \$78,111.40.

Mr. Culbreth stated this project must be completed by the end of the 2016-17 FY.

Council Member Blake **moved** to award the contract to Monroy Construction, but the motion **failed** for a lack of a second.

Following a brief discussion, Council Member Romack **moved, seconded** by Council Member Raible, to award Ace Asphalt in the amount of \$62,218.56; **unanimous approval.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Romack, Council Member
SECONDER:	Jeff Raible, Council Member
AYES:	Schoaf, Blake, Raible, Mahoney, Romack
ABSENT:	Ann Donahue, Paul Faith

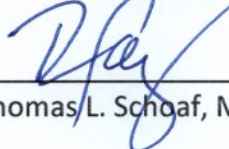
III. Adjournment

Council Member Raible **moved, seconded** by Council Member Romack to adjourn the special meeting; **unanimous passage.**

The special meeting adjourned at 4:20 PM.

APPROVED:

CITY OF LITCHFIELD PARK

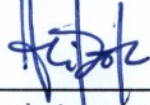


Thomas L. Schoaf, Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special meeting of the special meeting of the City Council held on the **Wednesday, May 17, 2017**.

I further certify that the meeting was duly called and held and that a quorum was present.



Terri Roth, Interim City Clerk